

POSITION: Speech Pathologist
ORGANIZATION: Hopewell Center
STATUS: Full-time
WORK SCHEDULE:

DIVISION: Children's Services
FLSA STATUS: Non-Exempt

The following essential job functions comprise a summary of job duties, requirements, and responsibilities contained in the job description prepared for this position. The job description will serve as the primary document in the selection and hiring process; and constitutes the context for incumbent job performance and evaluation.

ESSENTIAL FUNCTIONS:

Performs speech evaluations for infants referred to the program;
Serves as a member of the multi-disciplinary team and prepares written assessment reports;
Develops and/or assists instructors in the development of Individualized Family Service Plans, establishing speech and language outcomes for program participants;
Conducts direct, individual and group speech therapy sessions with identified toddlers and infants;
Provides consultation to staff members regarding the development of speech and language objectives for children;
Provides input to instructors regarding each child's performance during speech therapy; makes recommendations for reports accordingly;
Operates a motor vehicle to visit client homes, perform assessments, and conduct therapy sessions;
Attends and/or conducts in-service training programs for divisional personnel;
Provides speech therapy consultation services to other Center divisions and personnel;
Performs related duties as assigned, assuring the best interest of both the agency and the clients' welfare.

REQUIREMENTS:

Masters degree in Speech Pathology and two years of experience working with developmentally delayed children;
Knowledge of methods regarding developmentally delayed/"at-risk" children;
Knowledge of theories on child development;
Knowledge of various evaluation and assessment techniques and tests for developmentally delayed/"at-risk" children;
Knowledge of speech and language disorders related to developmentally delayed infants and toddlers;
Knowledge of Individualized Family Service Plan (IFSPs) guidelines, with ability to develop and implement outcomes to address speech and communication needs;
Knowledge of standard English grammar, punctuation, and spelling, with ability to review and prepare reports;
Ability to communicate in a tactful and courteous manner;
Ability to attend and conduct in-service training programs for division staff;
Ability to follow all personnel policies and rules of the organization;
Ability to maintain confidentiality.

LICENSE/CERTIFICATION NEEDED:

Possession of or ability to obtain a Certificate of Clinical Competency in Speech Pathology from the State of Indiana;
Possession of a valid driver's license and demonstrated safe driving record.